Late Night With Chip & Paulie

Episode #6

Thursday March 31, 2022 @ 8:00PM(ET)









Agenda

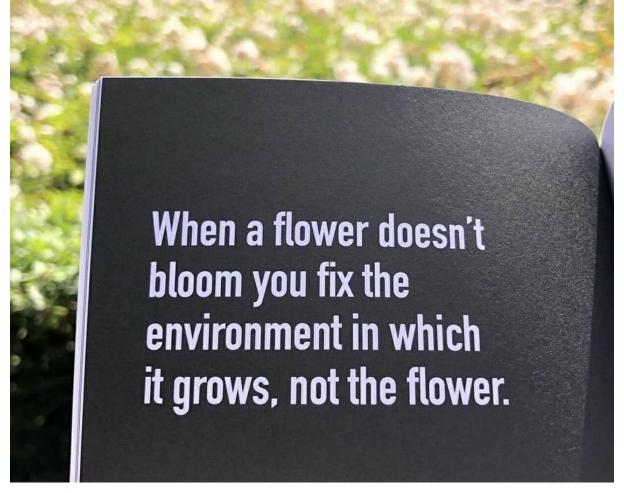
- This Week's Focus
- Data Nerd Report
- Dr. Una
- Strategic Planning



Focus
For
The
Week...

"We are not a team because we work together. We are a team because we respect, trust, and care for each other."







Latest Data From The Data NERDS





23% of practices are using bar-code readers for vaccine administration.





- On-Demand viewing extended to April 30.
- Complimentary for all 2021 in-person attendees



PMI Conference 2023

- First weekend in February
- Houston @ Royal Sonesta Near Galleria
- Registration and details coming soon
- Will be limited to 400 attendees...it's sure to sell out quickly.



Save \$125 off the registration fee with "Early Bird Pricing"...ends soon.



Pre Conference Sessions for 2022

Practice Management

- Audit Your Own Charts For Billing Compliance (Lander)
- Front Desk Best Practices (Lynne Gratton)
- Do Your Own Financial Analysis (Tim Proctor)

Marketing

- Self-Promotion For Marketing Success (Ernest)
- Responding To Social Media Attacks (Baldwin/Wolynn)
- Effective Tools For Marketing Management (Feiten)

Supergroups

- The Role Of Supergroups In Pediatrics (Madden)
- Lessons Learned From The Field (Sirota)
- Legal Issues For Supergroups
- Panel/Group Discussion

The Reach Institute

Eugene Hershorin & Peter Jensen





https://fcaap.org/events/



What's On The Pediatric Practice Management Calendar?

Feb 23rd, THU 8 – 9pm Paulie and Chip Late Show Webinar

Purge Old Equipment (Y)

Check all former user email accounts and confirm forwarding (Q)

Check all user permissions (Q)

Lock out former users (Q)

Update Employee Lists (Q)

Run reports your PM/EHR can't produce retrospectively (M)

Perform all desktop/device system upgrades (M)

bit.ly/PediatricPracticeManagementCalendar



Cash Flow Planning

Goto Forum and search "Cash Flow"

Forum.PediatricSupport.com

Plan Year End Distributions



COVID 19 Business Impact Webinar #7 - April 30th Register Here. / Is This Forum Helpful? Want To Say Thanks? / PMI's Recent White Paper. / Watch Recent Webinar Now

Cash Flow Projection Spreadsheet &

Finance

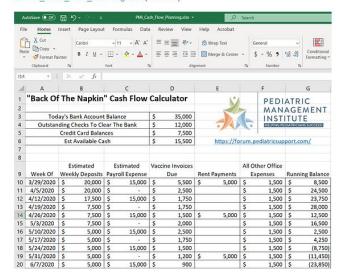


Paulie ®

Mar 26

Many of us know how to plan out cash flow...I thought I'd help everyone get started with this basic spreadsheet...more details during our webinar this evening 4.

♣ PMI Cash Flow Planning.xlsx (43.8 KB)







Second Notice - Submit Your PRF Report in Reporting Period 2

Dear Valued Provider:

Providers who received Provider Relief Fund (PRF) payments exceeding \$10,000, in the aggregate, between July 1, 2020 to December 31, 2020 are required to report in Reporting Period 2 (RP2). If your report is in progress complete it by the deadline, March 31, 2022; if you have not started please do so right away.

Providers that are required to report and do not submit a completed report by the deadling will be deemed out of compliance with the program <u>Terms and Conditions</u> and will be subject to recovery of all funds not reported on during RP2.

Action Needed

Reports must be submitted by 11:59 PM ET on March 31, 20 2

- Review the Notice of Reporting Requirements (June 11
- Enter the <u>PRF Reporting Portal</u>
- Register an account as the first required step (if not already completed)
- Complete report, verify its accuracy, and submit to HRSA by the deadline

More Information

Providers who received payments from the Nursing Home Infection Control (NHIC) Distribution, and are required to report in RP2, are invited to attend an upcoming webinar session dedicated to reporting on NHIC payments. The session is on February 17, 2022 at 3:00 PM ET - Register Now.

Reporting for payments received July 1, 2020 - December 31, 2020 due by March 31, 2022.

See recording of last webinar cetalling Paulie's take on how to best submit the paperwork, etc. (In the forum)

- Unreimbursed expenses attributable to coronavirus
- "Revenue Loss" due to COVID



Voting is open until March 31st for the 2022 Section on Administration and Practice Management (SOAPM) election...get your votes in if you haven't done so already!

American Academy of Pediatrics





WHAT: Elect the future leaders to SOAPM.

WHY: Exercise your right to vote as a member and to influence the future direction of SOAPM.

WHEN: March 2-31, 2022. The elected SOAPM leader will take office on November 1, 2022.

WHERE: Access https://www.aap.org/vote to view the on-line ballot and biographical information on the candidates. Use your AAP ID and password to log in. Please contact AAP Customer Service at 1-866-THE-AAP1 (1-866-843-2271) if you experience any issues logging in to AAP.org.





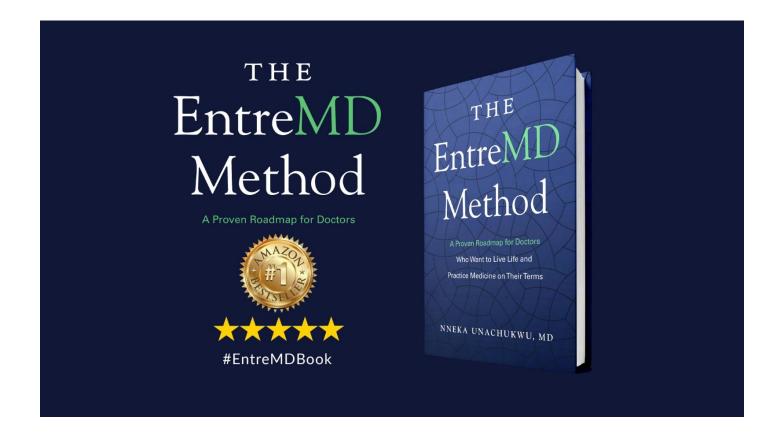
116 Enrolled

Pediatric Management Institute (PMI) is pleased to provide the Certified Pediatric Office Executive certification (CPOE). This program provides existing Pediatricians, Office Managers and Supervisors with at least a year of experience the requisite knowledge to effectively manage a Pediatric practice. The online learning and testing system are designed to cover a variety of areas including:

- Coding
- Compliance
- Personal Development
- Finance
- Human Resource Management

- Marketing
- Information Systems
- Operations
- Revenue Cycle Management
- Strategic Planning





https://entremd.com/



Strategic Planning For Your Practice





... We must first accept the fact that a Pediatric practice is really a small business and must run on sound, generally accepted business principles to remain viable."

http://practice.aap.org/content.aspx?aid=1808 What information you need to look at...







What Is Strategic Planning?

Strategic planning involves the development of long-term strategies to increase the profitability and competitiveness of your practice. This may involve developing new service lines for your practice so you can provide the best possible medical home for your patients.

The purpose of the strategic planning process is to design a practice that allows the individuals involved to achieve their personal goals. You can do this by using the strengths of your business to take advantage of opportunities in your community.

Strategic planning involves developing plans for your practice and implementing and evaluating these plans.



Importance Of Strategic Planning

Evaluate & address the headwinds...

- 1. Group Alignment
- 2. Increased expenses
 - a. Supplies
 - b. Labor
- 3. Flat Payments From MCO's
- 4. Provider Burnout
- 5. Defining & Delivering On Your Value Proposition
- 6. Long Term Succession Planning



Mindset

Board Of Directors What is best for the practice?





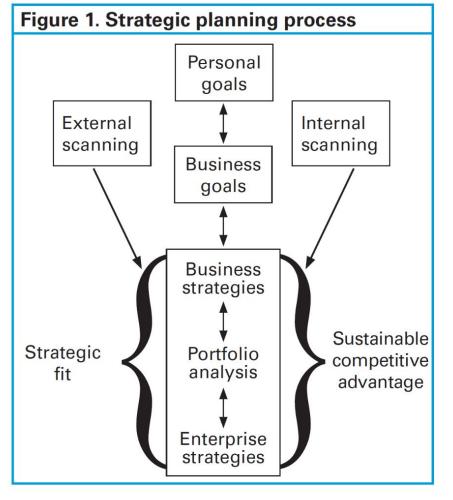




The academic perspective...

Understand the basics and adapt to your needs...

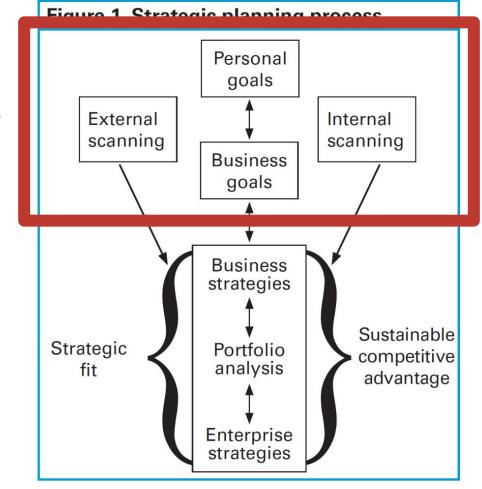






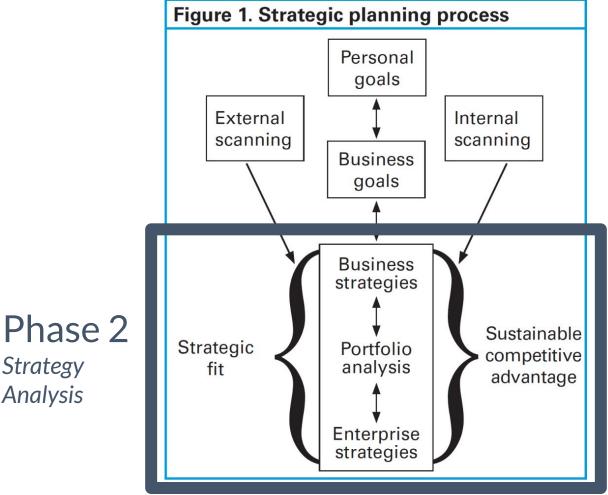
Phase 1

Factor Analysis



- . Identify Personal Goals
- 2. Determine Business Goals
- 3. Scan the External Environment
- 4. Scan the Internal Environment





Strategy

Analysis

- **Business Strategies**
- **Competitive Strategies**
- 3. **Portfolio Analysis**
- **Reality Testing**

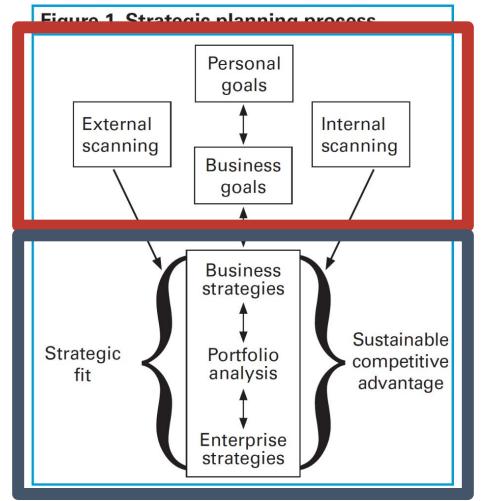
www.PediatricSupport.com

Phase 1

Factor Analysis

Phase 2

Strategy Analysis

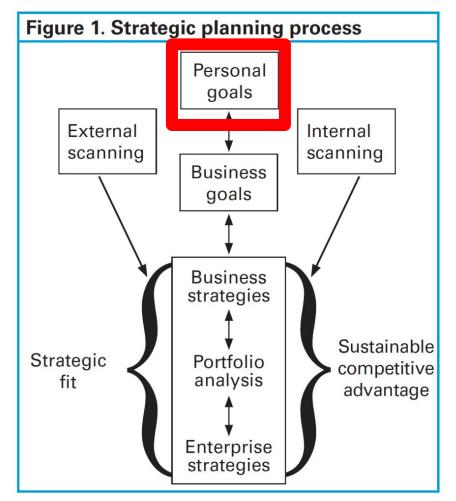


- 1. Identify Personal Goals
- 2. Determine Business Goals
- 3. Scan the External Environment
- 4. Scan the Internal Environment

- 1. Business Strategies
- 2. Competitive Strategies
- 3. Portfolio Analysis
- 4. Reality Testing



www.PediatricSupport.com

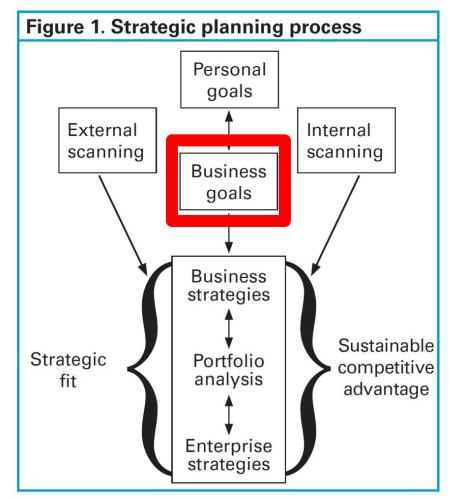


1) Personal Goals

One purpose of the business is to achieve the personal goals of the individuals involved in the practice.

Usually a source of passion that drives them or logistical that provides a means to an end.

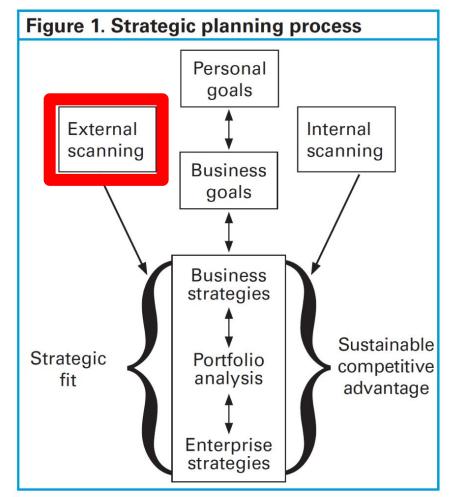




2) Business Goals

Personal goals provide the foundation for the *business goals*.



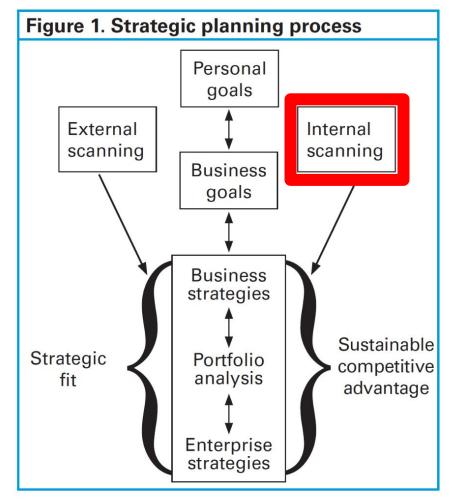


3) External Scanning

Scanning is the process of assessing what is going on around you. External scanning involves looking past the waiting room and examining and assessing the economic, business and social environment surrounding your business.

- A. Industry Trends
- B. Competition
- C. Economy/Business/Social





4) Internal Scanning

Internal scanning involves looking inside of your practice and identifying its strengths and weaknesses.

SWOT Analysis



3

Contact





About Modules

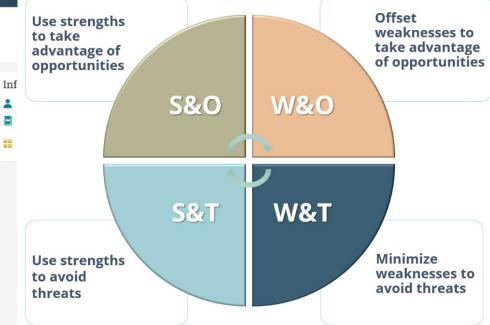
Presented by: Tim Rushford

Course Summary

Before a practice can begin to formulate an effective future plan, they must have a deep understanding of the internal and external environments in which they are operating. In this course, we present in detail, a reliable method for evaluating and analyzing the strengths, weaknesses, opportunities, and threats related to your practice- the SWOT analysis.

Why do a SWOT analysis? Information about both the external environment and internal capabilities of your practice is crucial to informing your project goals and long term strategy. If you are creating a strategic plan for your practice, it is essential to identify the strengths, weaknesses, opportunities and threats (SWOT) related to your business. Whether you are a SWOT novice or just need a refresher, this course will help you master the fundamentals of SWOT analysis and place the analysis in context of your overall future plan. We deliver a comprehensive overview of the key SWOT concepts with detailed examples. We discuss the four quadrants of the SWOT analysis and how they relate to each other. We outline the best way to conduct the analysis and outline next steps in the strategic planning process.

SWOT Summary



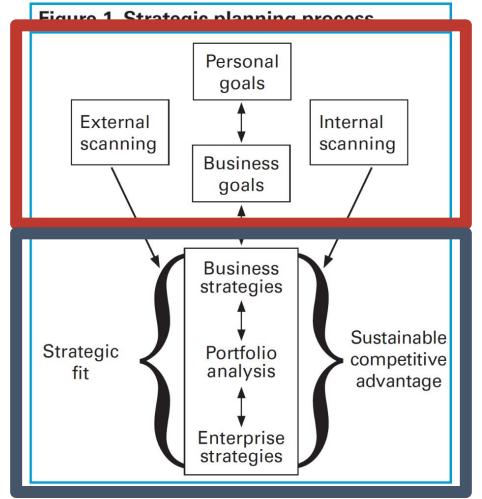


Phase 1

Factor Analysis

Phase 2

Strategy Analysis



- 1. Identify Personal Goals
- 2. Determine Business Goals
- 3. Scan the External Environment
- 4. Scan the Internal Environment

- 1. Business Strategies
- 2. Competitive Strategies
- 3. Portfolio Analysis
- 4. Reality Testing



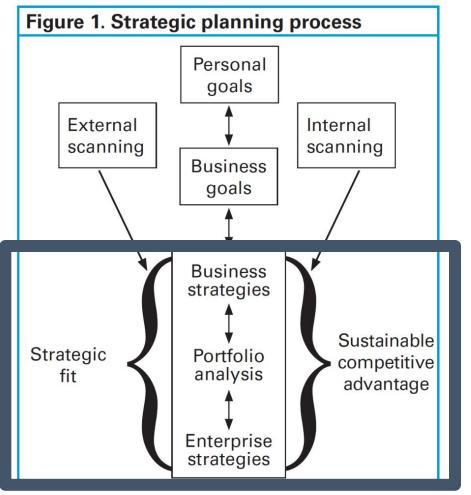
www.PediatricSupport.com



REFRESH, RECONNECT, AND REFOCUS

WWW.WOMENINPEDS.COM

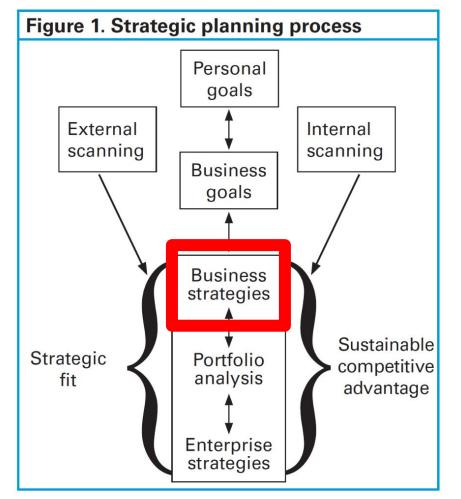




Phase 2: Strategy Analysis

Strategize alternative ways of organizing the practice to achieve the business goals.





1) Business Strategies

The first step in strategy development is to answer two basic questions of the business:

- What is the planning horizon of the business?
- What direction is the practice headed?.
- a) <u>Planning horizon</u> The planning horizon question asks, how long will the practice exist?
- b) <u>Direction</u> The direction question asks, *where is the practice going?* Will it grow or stay the same size as it is? If it grows, how will it grow? Will you add new providers, locations, etc.?

Developing a direction strategy should be done in combination with Portfolio Analysis and Competitive Strategy Development:

- Growth- Expand the practice size
- Stability- Maintain the practice size
- Retrenchment- Refocus & Improve Performance

Figure 1. Strategic planning process Personal goals External Internal scanning scanning Business goals Business strategies Sustainable Strategic Portfolio competitive analysis fit advantage Enterprise strategies

2) Competitive Strategy Development 38

Competitive Strategies identify how each service the practice offers will compete within the community.

Each service line should be identified as a profit center, cost center or investment center.

Some are "loss leaders" while others are more profitable. Well visits saved the bacon for many in 2020 & 2021

Examples Of Service Lines:

- Sick/Well Visits
- Laboratory
- **Immunizations**
- Radiology
- Fluoride Varnish
- Lactation Support Services
- Behavioral Health
- Telemedicine (Tactic to deliver on the items above) ATRIC

If you think someone should offer something new for your patients...take the hint and do it yourself!

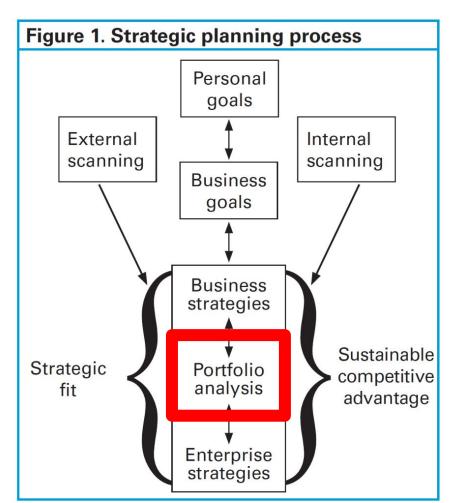
A goal is a broad primary outcome.

A **strategy** is the approach you take to achieve a goal.

An <u>objective</u> is a measurable step you take to achieve a strategy.

A <u>tactic</u> is a tool you use in pursuing an objective associated with a strategy.





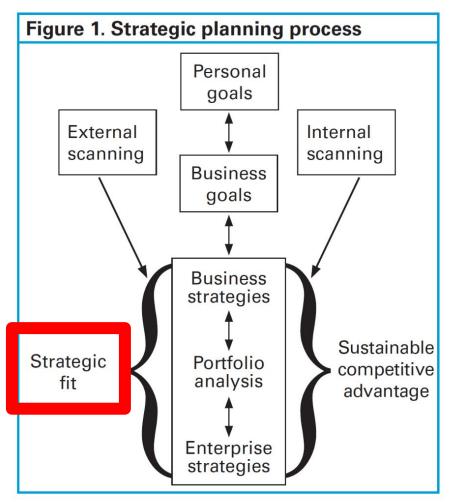
3) Portfolio Analysis

Portfolio analysis is part of developing a business strategy. A practice is made up of several service lines.

Portfolio analysis examines the mix of service lines in the practice and asks the question, what are the patients needs and is there an opportunity for you to solidify (or expand) the practice's presence in the community?

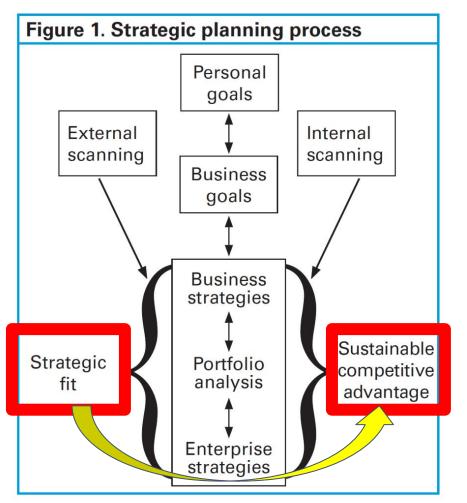
The external scanning exercise should provide you with business and market opportunities. For example, is there demand in your community lactation program? How about the expanding demand for behavioral health services?

Next, compare these opportunities to the strengths of the business. Are the partners aligned? Do you have the right team? Do you have the right physical space and IT infrastructure? This exercise involves matching your skills and business resources with business opportunities.



Strategy development involves identifying a *strategic fit* between patient demand (opportunities) and what the practice has to offer (strengths) based on the SWOT analysis.

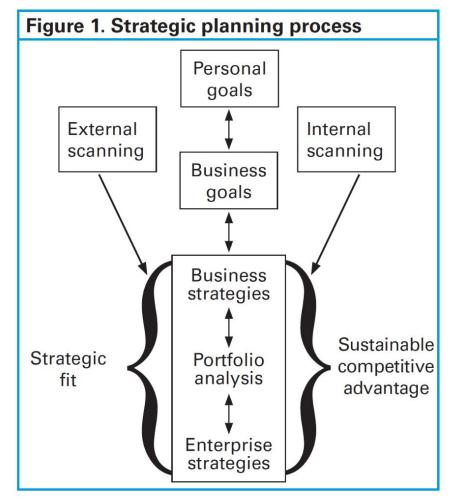




Strategy development involves identifying a *strategic fit* between patient demand (opportunities) and what the practice has to offer (strengths) based on the SWOT analysis.

From this strategic fit, you develop a competitive advantage. A competitive advantage is something that your practice can do better than its competitors.





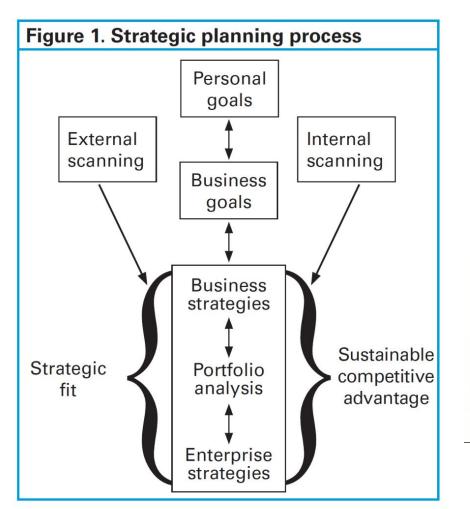
Reality Testing

In a sense, the business and enterprise strategies represent what is possible and the business goals represent what is desired. These strategies can be used to test the reality of the business goals.

Reality testing involves examining your business goals in light of the environmental opportunities and business strengths.

It addresses the question, <u>can</u> the practice be organized in a way to achieve the business and personal goals?



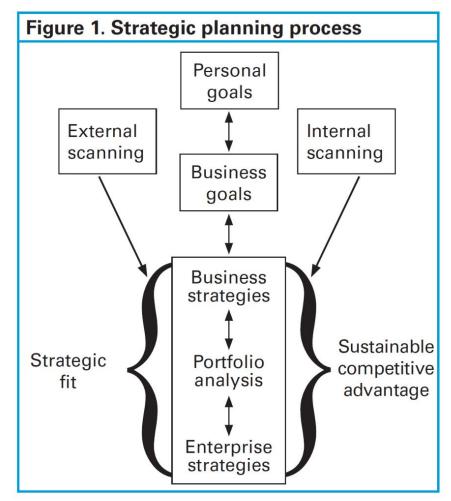


Reality Testing

In a sense, the business and enterprise strategies represent what is possible and the business goals represent what is desired. These strategies can be used to test the reality of the business goals.

	DOING THE RIGHT THINGS				
	INEFFECTIVELY	EFFECTIVELY			
NGS RIGHT EFFICIENCY	DIE QUICKLY A poor plan executed brilliantly	THRIVE A brilliant plan executed brilliantly			
TACTI DOING THII	DIE SLOWLY A poor plan executed poorly	SURVIVE A brilliant plan executed poorly			

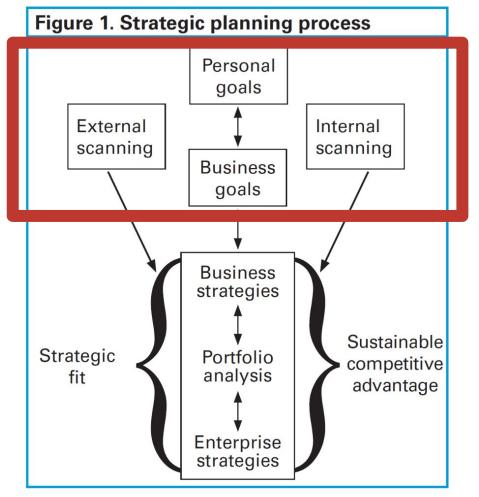




Implementation and Control

Once your strategy has been selected, action plans or business plans need to be developed of how the strategy will be implemented. Also, a system of evaluation and control needs to be developed to monitor the practice and the progress of the strategic plan in achieving the business goals.

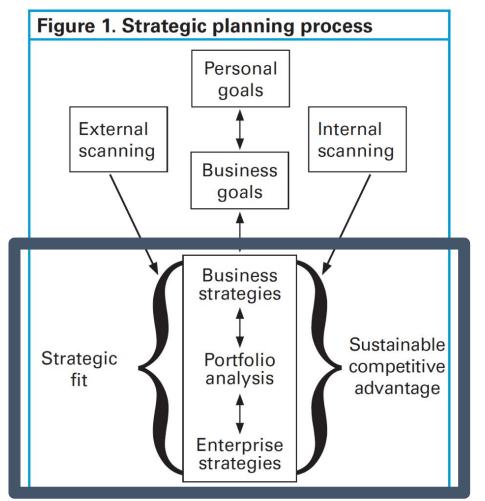




Phase 1 (Factor Analysis)

- 1. Personal Goals
- 2. Business Goals
 - Service Lines
- 3. External Scans
 - Industry Trends
 - Competition
 - Economy/Business/Social
- 4 Internal Scanning
 - SWOT Analysis





Phase 2 (Strategy Analysis)

- 1. Business Strategies
 - Planning Horizon
 - Direction
- 2. Enterprise Strategy Development
 - Acceptance of each service by patients
- 3. Portfolio Analysis
 - What services are in demand?
 - Honestly evaluate whether you have the resources to provide
- 4. Strategic Fit
 - Does the practice strength allow it to capitalize the opportunity?
- 5. Leverage the identified competitive advantage
- **6.Reality Testing**
 - Can the practice achieve the business & personal goals?
- 7. Implementation & Control
 - Who, what, when, & where to meet the objective



People Needed

- 1. Information Gatherer
 - Internal person to gather data & surveys
- 2. Facilitator
 - Internal or external person to guide the in-person discussions
- 3. Stakeholders
 - Engage in meeting activities and share feedback



Commitment Needed

Commitment before, during, & after the meeting from all participants



50

Preparation

- Employee surveys
- Accountant interview
- Consultant interview
- EMR support interview
- Attorney interview (if retained counsel in past year for any issues)
- Owner/partner surveys & interviews
- Employed provider surveys & interviews
- Patient/Parent survey/interviews
- Financial reports to review (trends)
- Market Analysis From Realtor (ESRI)
- Education Options

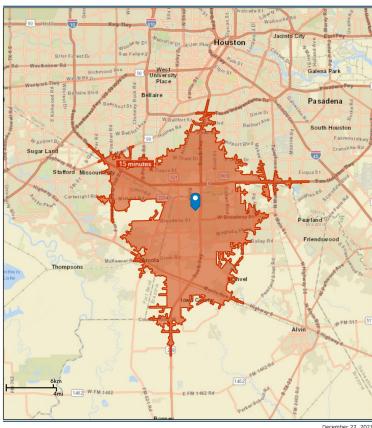


Strategic Planning Timeline

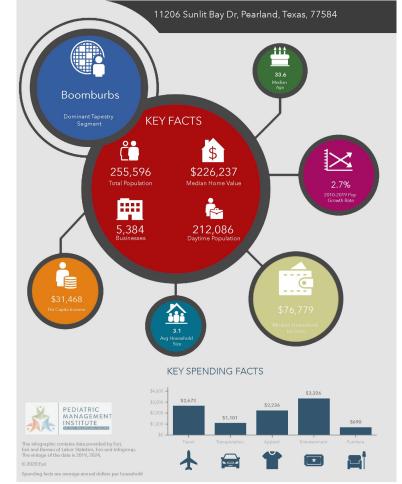
	Phase 1	Phase 2	Phase 3	Phase 4
	Preparation 1-2 Months Out	Review/Follow Up 1-Month Out	In-Person Meeting Day of Event	Follow Up Items 2-4 Weeks Post Event
Activities	Employee Surveys	Provider Interviews	Educational Presentations	
	Provider Surveys	Accountant/Attorney Interview(s)	Financial Review	
	Financial Reports	EMR System Interview(s)	Market Analysis Review	
	Circulate Education Topics	Finalize Education Topic(s)	Personal Goals	
	Decide On Facilitator	Review Market Analysis	Business Goals	
	Request Market Analysis		Service Line Assessment	
	Patient Survey/Interviews		External Review	



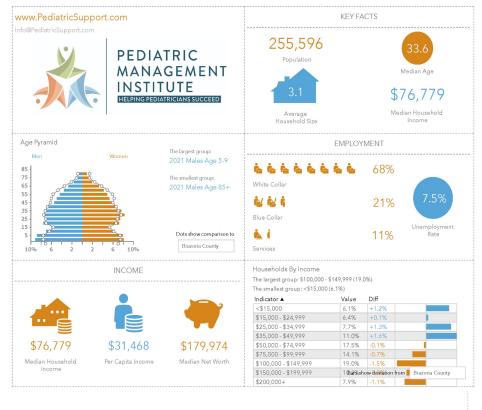
15-Minute Drive Time

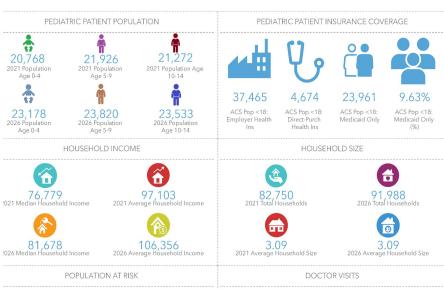


December 22, 2021









134,019

Visited doctor in

last 12 mos

23.34%

Visited doctor in

last 12 mos: 1-2

times (%)

9,326
ACS HHs w/Food Stamps/SNAP

11.86%

% of Population w/Food

Stamps/SNAP



27.82%

Visited doctor in

last 12 mos: 6+

times (%)

22.95%

Visited doctor in

last 12 mos: 3-5

times (%)

7.943

ACS HHs: Inc Below Poverty Level

10.10%

% of Population Below Poverty



POPULATION TRENDS AND KEY INDICATORS

11206 Sunlit Bay Dr, Pearland, Texas, 77584 3

255,596

82,750

3.09

33.6

\$76,779

\$226,237

97

149

84

Population

Households

Avg Size Household Median Age

Median Household Income

Median Home Value Wealth Index

Housing Affordability Diversity Index

MORTGAGE INDICATORS

POPULATION BY GENERATION

14.9%

Baby Boomer:

Born 1946 to 1964



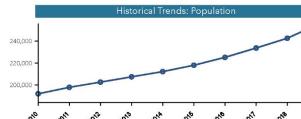
\$11,697

Avg Spent on Mortgage & Basics



12.4%

Percent of Income for Mortgage



Ages 18 to 64 (60%)

POPULATION BY AGE

Born 1945/Earlier 26.6%

Millennial:

Born 1981 to 1998

3.1%

Greatest Gen:

Generation Z:

Born 1999 to 2016

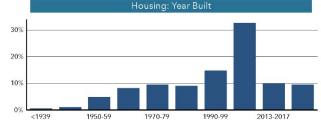
26.9%

Alpha: Born





2017 to Present





This infographic contains data provided by American Community Survey (ACS), Esri, Esri and Bureau of Labor Statistics. The vintage of the data is 2015-2019, 2021, 2026. © 2021 Esri

Aged 65+ (10%)

DIATRIC

TITUTE

NAGEMENT

TAPESTRY SEGMENTATION The Fabric of America's Neighborhoods

Households HHs % % US HHs Index learn more... Affluent Estates (L1) 20,135 24.33% 10.00% 243 Upscale Avenues (L2) 0.00% 5.55% 0 Uptown Individuals (L3) 140 0.17% 3.58% Family Landscapes (L4) 8,240 9.96% 7.63% 11.26% 0 GenXurban (L5) 0.00% Cozy Country Living (L6) 0.76% 12.06% 33,026 39.91% 7.20% 554 2,126 2.57% 10.79% 24 1.59% 5.80% 27

1,947

1,926

\$76,779 Median Home Value Median HH Income 2.9 33.6 82,750 Median Age

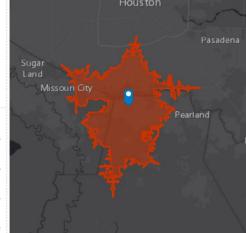
Key Facts







Bars show deviation from Brazoria County



11206 Sunlit Bay Dr, Pearland, Texas, 775843



© 2021 Esri





7.9%

PEDIATRIC This infographic contains data provided by Esri. The vintage of the data is 2021. MANAGEMENT

Sprouting Explorers (L7) Middle Ground (L8) Senior Styles (L9) Rustic Outposts (L10) 2,309 2.79% 8.30%

Midtown Singles (L11)

Hometown (L12)

Next Wave (L13)

Scholars and Patriots (L14)

2.35%

13.24%

2.33%

0.00%

6.01%

3.78%

1.61%

6.16% 38

62

Education Options

1. Outside presenter comes in

2. Someone from within the group makes presentation

- 3. Homework prior to the "meeting"
 - Articles
 - Online videos



Education Topics

The Ideal Employee/Provider/Partner Culture Practice Alignment Culture Mindset-Board of Directors Culture Culture Mission & Values Of The Practice Achieving Alignment In Our Practice Culture Role of Consumerism in Pediatric Practices & How We Deliver Engagement Patient Engagement/Experience In Our Practice Engagement **Expanded Services For The Practice** Engagement Patient Demand Versus Patient Offerings Engagement Finance 101 Finance Review of Supply & Demand (Capacity vs. Needs) Finance **Provider Compensation** Finance Partner/Owner Compensation Finance **Budget Review & Variance** Finance Talent Recruitment & Retention Human Resources Human Resources Setting The Culture Staffing Needs Assessment Human Resources Marketing Analysis- Where are our patients & where do we need to be? Marketing Hub and Spoke Model? Marketing Marketing & Social Media Marketing Improving Operational Efficiencies Operations Billing Department Strategy Operations Operations Responsibility Matrix Maximizing Patient Workflow/Scheduling Operations **EMR/Billing System Roadmap** Operations **SWOT Analysis** Strategy Consensus versus agreement- Which do you prefer? Strategy



Data To Review

Year over year trends

- Patient Visits
- Sick versus Well
- Patient Panel Age Distribution
- Expenses Over Time
 - Labor
 - Operating Costs

Market/Demographic Reports

- ESRI/Realtors

How do we stack up? Compare with industry standards

- Visits per month
- Revenue per encounter
- Volume by payor
- Expenses
 - Labor (Provider & Non-Provider)

Varies greatly by practice depending on information currently reviewed on monthly/quarterly/annual basis.

Focus on yearly trends



Follow Up Items

Clearly Defined Objective
Designate Responsibility
Set Due Date
Set Expectation



Sample Agenda (Part 1- Factor Analysis)

- 1. Education Topic/Presentation
- 2. Financial Review
- 3. Personal Goals
- 4. Business Goals
- 5. Service Line Assessment
- 6. External Scans
 - Industry Trends
 - Competition
 - Economy/Business/Social
- 7. Internal Scanning
 - SWOT Analysis



Sample Agenda (Part 2- Strategy Analysis)

- 1. Business Strategies
 - Planning Horizon
 - Direction
- 2. Enterprise Strategy Development
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- **6.**Reality Testing
 - Can the practice achieve the business & personal goals?
- 7. Implementation & Control
 - Who, what, when, & where to meet the objective



Wait, this is a really big commitment...

Remember that your patients and families of team members are relying on you to ensure the future of the practice



2022 PMI Pediatric Practice Management Conference Updates

PMI 2022 Conference Quick Links:

Photo Gallery

Purchase On-Demand Access

Conference App Info

Register for 2023 In Houston

Strategic Planning Toolkit Coming Soon!

Monday Morning



- 1. Checklist of items to prepare before the event
- List of surveys and research the practice should do to prepare
- 3. Sample agenda
- 4. Educational topics to consider
- 5. Options participants should consider in advance of the event
- 6. Sample slide decks

